



Aboriginal and Torres Strait
Islander health practice
Chinese medicine
Chiropractic
Dental
Medical
Medical radiation practice
Nursing and Midwifery

Occupational therapy
Optometry
Osteopathy
Pharmacy
Physiotherapy
Podiatry
Psychology

Agency Management Committee - Decisions and Actions

Meeting number: 2012/12

Meeting date: 4 December 2012

Meeting time: 10:00am – 2:00pm

Meeting venue: AHPRA National Office, Level 7, 111 Bourke Street Melbourne

Members present

Mr Peter Allen, Chair

Mr Michael Gorton

Professor Genevieve Gray

Professor Con Michael

Professor Merrilyn Walton

Mr Ian Smith

Ms Karen Crawshaw (not present for items 1.1, 2.1, 2.2)

In attendance

Mr Martin Fletcher – Chief Executive Officer

Mr John Illott – Director, Finance and Corporate Operations

Ms Dominique Saunders – General Counsel (not present for items: 1.1, 2.1)

Mr Chris Robertson – Director, National Board Services

Mr Geoff Linton – Chair, Audit and Risk Committee

Ms Deena Jones - Executive Assistant to Mr Martin Fletcher, Minute Secretary

Apologies

Mr Jim O'Dempsey – Director, Business Improvement and Innovation

Part One

Item 1 Welcome and general overview

The Chair opened the meeting at 10.00am.

Item 1.1 Disclosure of any conflicts of interest in relation to agenda items

In accordance with Clause 8 of Schedule 2 of the Health Practitioner Regulation National Law, as in force in each state and territory (the National Law), members declared any possible conflict of interest in relation to agenda items for consideration by the Committee.

No conflict of interest was declared.

The Chair notified the Committee that Ms Fran Thorn has resigned from the Agency Management Committee due to requirements of her new employer.

Item 2 Record of previous minutes

Item 2.1 Record of Decisions and Actions arising from last meeting

Committee members confirmed the Decisions and Actions from the meeting held on 5 November 2012 as a true record of the meeting.

Item 2.2 Action Summary

Committee members noted the Action Summary for December 2012 including that:

- A joint AHPRA/Boards Steering Committee Community Reference Group is overseeing the establishment of the Community Reference Group. An all National Boards paper outlining the implementation process to be provided to the Committee out of session.

Item 3 Current Situation

Item 3.1 Update from Chair, CEO and Members

Committee members noted the update provided by Mr Fletcher including:

- A briefing on the current annual renewal process and the status of the Aboriginal and Torres Strait Islander Health practitioner renewal and strategies in place
- A recent meeting of the Australian Health Workforce Ministerial Council (AHWMC)
- An update on the resolution of issues and procedure for conducting the reviews to follow up the recommendations of Mr Chesterman
- A briefing on the National Executive structure and revised national accountabilities
- The AHPRA Study Tour by delegates of the Vietnamese government on Tuesday, 4 and Wednesday, 5 December.

Item 3.2 Victorian Legislative Council Committee Inquiry

Members noted the update provided by Mr Fletcher about the inquiry procedure. The Committee discussed the inquiry and:

1. noted the correspondence from the Victorian Legislative Council
2. approved the preparation of a submission by AHPRA and requested that the AHWMC is advised of the proposed AHPRA submission
3. noted that an extension of time for lodging the submission would be sought to allow the Management Committee to sign off on the submission at their February 2013 meeting
4. noted National Boards are considering individual or joint submissions to the Committee.

Item 4: Management Committee Briefing

Item 4.1 2013-16 Financial Strategy

Members noted the update provided by Mr Ilott and:

1. discussed the issues raised in the Financial Strategy paper and provided feedback on the key issues
2. endorsed the commissioning of external advice in relation to the preparation of two position papers
3. will further consider the public release of a finalised version of this paper, on the basis of further work to be undertaken.

The Committee asked that further information be provided about productivity and efficiency initiatives.

Item 5 Performance Reporting and Risk Management

Item 5.1 Operational Update

The Committee noted the business operations report for October 2012.

Item 5.2 Business Improvement Portfolio Report

Members noted the status of the program of work within Business Improvement and Innovation.

Item 6: Business Items

Item 6.1 National Board Issues

Item 6.1.1 Issues arising, November Board meetings

Committee members noted the update provided by Mr Robertson including:

- Common advertising guidelines preliminary consultation
- Accreditation review update, and that submissions will soon be published
- Progress on Health Workforce Australia's Health Prescribing Pathway Project
- Upcoming three year review of registration standards.

Item 6.1.2 Summary of National Board Services Board projects

Members noted the National Board Services work plan and the summary of board projects. Members sought additional information on costs of Boards' projects and the priority setting process.

Item 6.1.3 Consultation Update

Members noted:

1. The November consultation update, including the anticipated and current National Board consultations
2. The draft joint submission to the HWA draft National Clinical Supervision Competency Framework noting that revisions may need to be made, depending on the feedback from November meetings of National Boards
3. The letter from the National Prescribing Service and the draft response.

Item 6.2 Prior Law Matters Strategy

Members noted:

1. the additional analysis of data on the status of prior law matters
2. the actions underway to finalise prior law matters wherever possible by March 2013
3. proposed work to develop nationally consistent policy for placing a matter on hold and reviewing the on hold status
4. that further updates on progress will be reported to the Agency Management Committee from February 2013.

Item 6.3 Review of the Health Practitioner Regulation National Law (ACT) Act 2012

Members noted:

1. The response from the Director, Workforce and Planning, ACT Government, to AHPRA
2. The final report on the legislative review: *Health Practitioner Regulation National Law (ACT) Act 2010* - Relationship between AHPRA and the Health Services Commissioner (HSC)

Item 6.4 Review of the UK Nursing and Midwifery Council, Council for Health Care Regulatory Excellence (CHRE) Report. Is there learning for AHPRA?

Members noted that the CEO had commissioned an internal review of the CHRE Report to identify any lessons learned relevant to AHPRA.

The Committee welcomed the report and thanked Mr Bob Bradford, who led the internal review team. It was noted that the report has been discussed with State and Territory Managers.

Item 6.4.1 CHRE Report for Nursing Council of New Zealand

Members noted the CHRE review of the Nursing Council of New Zealand.

Item 6.5 Office of Best Practice (OBPR)

Members noted:

1. That consultation with the Health Workforce Principal Committee (HWPC) has occurred on options to clarify and respond to the OBPR requirements
2. The preliminary work to develop a framework to support further discussion with the OBPR particularly about establishing 'carveouts' on proposals and decisions so it is clear where a Regulatory Impact Statements (RIS) is required or not required
3. That further discussion is scheduled with OBPR for 7 December 2012.

Item 6.6 Management Calendar 2012/13

Members noted the updated Management Calendar.

Close

There being no further business, the Chair thanked the members for their participation and declared the meeting closed at 2.20pm.

Next meeting

The next meeting of the Agency Management Committee will be held on Thursday 7 February 2012 at the AHPRA Sydney Office, Level 51, 680 George Street, Sydney, commencing at 9:00am.