



Orientation report

Profession: **Medical**

Part 7 Division 6 of the Health Practitioner Regulation National Law (the National Law)

This form is for specialist registrants who need to evidence that they have undertaken and satisfactorily completed a Board approved orientation to the Australian healthcare system.

If a registrant has not previously completed an orientation to the Australian healthcare system, this form must be completed with their Board-approved supervisor(s) during their six month period of supervised practice as a specialist in Australia, or as otherwise required by any restrictions on their registration.

Completing this form

- Read and complete all required questions
- Read the *Privacy notice* on the last page
- Type or print clearly in **BLOCK LETTERS**
- Place **X** in all applicable boxes
- Ensure that all pages and required attachments are returned to Ahpra

SECTION A: Registrant details

Family name

First given name

Registration number (if registered)

Date commenced in approved position*

SECTION B: Orientation report

Medical practitioners should be familiar with the structure of the Australian health care system and the roles of the various bodies with which contact would occur or which have particular areas of responsibility.

Orientation to the Australian healthcare system

- Structure and funding of the Australian healthcare system, interface between private and public health services
- State/territory Health Department, Department of Veterans' Affairs, Medicare Australia, workcover authority
- Medical Board of Australia – registration, code of conduct, professional performance, conduct and health assessment and monitoring relevant under the Health Practitioner Regulation National Law as in force in each state and territory
- Australian Medical Association (AMA), specialist colleges, postgraduate medical councils
- Provider and prescriber numbers
- Prescribing – Pharmaceutical Benefits Scheme, authority prescriptions, therapeutic guidelines
- Doctor's bag – legal requirements relating to S8 prescribing, drugs of dependence
- Referral system – pathology, radiology, other specialists, allied health services, hospital emergency departments
- Ambulance services, community services, sexual assault support services, local support groups. The employer should provide a list of service providers and their contact details
- Other contact phone numbers – supervisors, interpreter service, drugs and poisons information

Orientation to the hospital/practice

- Policy and procedures manual — including infection control, patient confidentiality, clinical records, complaint processes
- IT systems, for example, prescribing, pathology and radiology ordering and reporting
- Infection control
- Occupational health and safety

Orientation to legislation and professional practice

- Legislative framework governing practice in state or territory, including the Coroner's Act
- Mental health legislation
- Mandatory reporting – suspected child abuse
- Patient rights and responsibilities, patient complaints
- Patient consent and adolescent autonomy
- Access to health/medical records
- Litigation and indemnity
- Organ transplants

Professional development

- CPD homes
- Medical education and training
- Access to clinical publications
- Australian Medicines Handbook, therapeutic guidelines, relevant college guidelines, Cochrane Library

Cultural diversity and social context of care

- Cultural safety for Aboriginal and Torres Strait Islander Peoples. Please provide evidence of completing cultural safety education
- Aboriginal and Torres Strait Islander culture
- Australian society, including multiculturalism, the status of women, children, elderly and LGBTQI+
- Domestic violence
- Drug seeking patient
- Doctor/patient relationship

Other topics included in initial orientation:

SECTION C: Signatures

By signing this form, you confirm that you have read the *Privacy notice* on the final page of this form. Ahpra’s privacy policy explains how you may access and seek correction of your personal information held by Ahpra and the Board, how to complain to Ahpra about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at www.ahpra.gov.au/privacy.

Name of registrant <input style="width: 95%;" type="text"/> Date <input style="width: 20px;" type="text"/> / <input style="width: 20px;" type="text"/> / <input style="width: 20px;" type="text"/>	Signature of registrant <div style="border: 1px solid #ccc; padding: 10px; text-align: center;"> SIGN HERE </div>
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Name of primary supervisor <input style="width: 95%;" type="text"/> Date <input style="width: 20px;" type="text"/> / <input style="width: 20px;" type="text"/> / <input style="width: 20px;" type="text"/>	Signature of primary supervisor <div style="border: 1px solid #ccc; padding: 10px; text-align: center;"> SIGN HERE </div>
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If relevant, alternate supervisor signatures

Name of alternate supervisor <input style="width: 95%;" type="text"/> Date <input style="width: 20px;" type="text"/> / <input style="width: 20px;" type="text"/> / <input style="width: 20px;" type="text"/>	Signature of alternate supervisor <div style="border: 1px solid #ccc; padding: 10px; text-align: center;"> SIGN HERE </div>
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Privacy notice

The Medical Board of Australia (the Board) and Ahpra are committed to protecting your personal information in accordance with the *Privacy Act 1988* (Cth). The personal information (that is, information that identifies you) collected in this form is required so that the Board and Ahpra are able to confirm that the registrant has completed orientation as required by the *Registration standard: specialist registration*. The information may also be used for the proper operation of the Health Practitioner Regulation National Law (as in force in each state and territory)—e.g. for research relevant to that Law.

If you do not provide the required information, it may not be possible for the supervision arrangements to proceed. Ahpra’s privacy policy explains how:

- you may access and seek correction of your personal information held by Ahpra and the Board;
- to complain to Ahpra about a breach of your privacy, and
- your complaint will be dealt with.

The policy can be accessed on the Privacy page at www.ahpra.gov.au/privacy.

When the report is complete and has been discussed with the registrant, please submit to:

Ahpra GPO Box 9958 IN YOUR CAPITAL CITY <i>(refer below)</i>	-OR-	Email: regadmin@ahpra.gov.au
Adelaide SA 5001 Brisbane QLD 4001 Canberra ACT 2601 Darwin NT 0801 Hobart TAS 7001 Melbourne VIC 3001 Perth WA 6001 Sydney NSW 2001		