Attachment C - Work plan 2022-2023

	Jul 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	March 2023	April 2023	May 2023	June 2023
Meetings												
Committee meetings				6^{VC}				15				(8)
Accreditation Committee Chairs' meetings	13		29			14			TBC			TBC
Exec Meetings (Board and Committee Chair)				27						TBC		
Health Profession Accreditation Collaborative Forum meetings	15		30 Chairs & CEOs			16		TBC		TBC		
Business processes and procedures												
Recruit assessors/Assessor Training												
Approve routine annual monitoring package				Consider draft 2023 package				Confirm 2023 package				
2023-2024 budget and workplan								Indicative		Confirmed		
Annual review and forward planning								2022 CY				
Report to Board against KPIs					Full				Exception reporting only			
Accreditation Risk Framework	Implementation											
Assessment of programs of study												
Receive application for accreditation assessment						Monash x2		UniSA x3	QUT BRT	UON x3	Curtin x2	
Evaluate application	CQU	CQU					Monash x2	Monash x2	UniSA x3	QUT BRT UniSA x3	QUT BRT UON x3	Curtin x2 UON x3
Site visit (physical/videoconference)	Deakin		CQU						Monash x2		UniSA x3	QUT BRT
Draft accreditation report writing and fact check		Deakin	Deakin	CQU	CQU	CQU				Monash x2	Monash x2	Monash x2 UniSA x3

	Jul 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	March 2023	April 2023	May 2023	June 2023
Decision on accreditation and proposed conditions				Deakin				CQU				
Confirm accreditation decision	UniSyd x 2 QUT BMI				Deakin				CQU			
Notice to education provider and report to Board on accreditation decision	UniSyd x 2 QUT BMI				Deakin				CQU			
Monitoring approved programs of study												
Receive responses to routine annual monitoring (RAM)/specific monitoring (SM)												
Evaluate responses to routine annual monitoring/specific monitoring and prepare report	TP review of RAM reports (5 EPs)		Prepare TP reviews, reccos, papers									
Committee considers report on responses to routine annual monitoring/specific monitoring				2022 RAM (6 EPs)								
Update provider and Board on outcome of routine annual monitoring/specific monitoring					2022 RAM (6 EPs)							
Monitoring visits								RMIT			CSU	
Stakeholder engagement												
Implement stakeholder engagement framework (SEF)												
Evaluate SEF												
Revise SEF												
Meetings/other engagement activities								ASMIRT & MRA NRAS meeting				ANZSNM

Workplan key: ▢ Action required ▨ As required ^{VC} – Videoconference ( ) – half-day meeting

RAM – Routine annual monitoring SM – specific monitoring C19 – Covid-19

Attachment D – Funding arrangements

Item 1 – Funding Principles

These Funding Principles are to be applied by accreditation authorities, National Boards and AHPRA when they are considering and agreeing on the funding to be provided to the accreditation authority by the National Board/AHPRA for performance of the accreditation functions.

The principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the accreditation function.

The National Board will provide funding through registrant fees to cover some of the indirect costs of the Accreditation Committee's activities related to program accreditation including monitoring.

The following principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when the Accreditation Committee is requesting funding from the Board (funding request) and when the Board is deciding to provide funding to the Accreditation Committee (funding decision):

1. Requests for funding should be reasonable and proportionate to the activities being funded

2. The funding provided by the National Board should cover a proportion of the governance costs related to the accreditation functions

3. The funding provided by the National Board for the development and review of accreditation standards should be requested and considered separately to the funding

4. Requests for increases in funding from the previous year should not usually exceed the indexation range applicable to National Board fee increases

5. Where the Accreditation Committee considers an increase in funding above the indexation range is required, it should put the funding request and a business case supporting the increase above the indexation range to the National Board for their consideration

6. Such a request and business case should be forwarded to the National Board to enable them to have sufficient time to properly consider the funding request

7. The National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the Accreditation Committee to enable it to have sufficient time to properly consider the proposed funding amount and reasons.

8. The National Board should agree to provide sufficient funding to enable the Accreditation Committee to effectively deliver the accreditation functions.

Item 2 – Funds

The Funds allocated by the National Board to support the work of the Accreditation Committee in the 2022/2023 financial year is $241,234.