

# Schedule 3 – Work Plan

In addition to the Accreditation Functions set out in Schedule 2, the work plan for the period 1 July 2020 to 30 June 2021 is set out in the table below:

## High level Work Plan for period 1 July 2019 – 30 June 2024

Financial Year	Work Plan
<b>Main Annual Activities</b>	<ol style="list-style-type: none"> <li>1. November to February – Accreditation Annual Report Monitoring</li> <li>2. March &amp; August – Delivery of written component of COE</li> <li>3. June &amp; November – Delivery of clinical component of COE</li> <li>4. January to March – Budget discussions with OBA</li> <li>5. May &amp; November – Half yearly &amp; yearly reports to OBA</li> <li>6. May / February / November – Administration of annual research into graduate and employer views of optometry program graduates' work readiness</li> <li>7. Ongoing development of Item Bank Questions (MCQ/SAQ) to maintain currency</li> <li>8. Actions as approved each year by OCANZ Board to deliver strategies which close the gap in eye health between Aboriginal &amp; Torres Strait Islanders and other Australians</li> </ol>
<b>1 July 2019 – 30 June 2020</b>	<p>Accreditation – University of Canberra</p> <p>Reaccreditation – University of New South Wales</p> <p>Monitoring – Flinders University</p> <p>Produce literature review on best practice in developing professional competencies, including preferred framework or same</p> <p>Complete review of OCANZ risk-based accreditation procedures</p> <p>Commence external benchmarking of OCANZ COE with international comparator</p> <p>Finalise assessment benchmarking project across accredited programs</p>

<b>Financial Year</b>	<b>Work Plan</b>
<b>1 July 2020 – 30 June 2021</b>	<p>Accreditation- University of Western Australia</p> <p>Reaccreditation – Australian College of Optometry</p> <p>Monitoring program conditions - University of Canberra, Flinders University, UNSW</p> <p>Further develop and trial Implement new risk-based accreditation procedures</p> <p>Complete external benchmarking of OCANZ COE</p> <p>Develop Optometry Māori Health Curriculum Framework</p> <p>Commence review of OCANZ accreditation standards</p> <p>Commence re-blueprinting COE to new professional competence standards (once they are completed)</p> <p>Undertake standard setting exercise for the MCQ and SAQ examination</p> <p>Upgrade OCANZ exam candidate and office IT systems as required</p> <p>Complete OBA Prescribing Mapping Project</p>
<b>1 July 2021 – 30 June 2022</b>	<p>Reaccreditation – Queensland University of Technology</p> <p>Complete review of OCANZ accreditation standards and commence implementation</p> <p>Conduct external review of OCANZ Board governance</p>
<b>1 July 2022 – 30 June 2023</b>	<p>Reaccreditation – Flinders University</p> <p>Possible Reaccreditation – University of Canberra</p> <p>Commission external review of OCANZ efficiency and effectiveness</p> <p>Other strategic projects as determined by OCANZ Board</p>
<b>1 July 2023 – 30 June 2024</b>	<p>Reaccreditation – University of Melbourne</p> <p>Reaccreditation – University of New South Wales Therapeutics Program</p> <p>Develop case to OBA/AHPRA for accreditation re-assignment</p> <p>Strategic projects as determined by OCANZ Board</p>

# Schedule 4 – Funding arrangements

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## Item 1 – Funding Principles

These Funding Principles are to be applied by accreditation authorities, National Boards and Ahpra when they are considering and agreeing on the funding to be provided to the accreditation authority by the National Board/Ahpra for performance of the accreditation functions.

The principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the accreditation function.

Ahpra, in consultation with the National Board, will provide funding through registrant fees to enable the accreditation authority to manage its business and risks by covering some of the indirect costs of activities related to program accreditation including monitoring.

The following principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when an accreditation authority is requesting funding from a National Board/Ahpra (funding request) and when a National Board/Ahpra decide to provide funding to an accreditation authority (funding decision):

1. Requests for funding should be reasonable and proportionate to the activities being funded.
2. The funding provided by the National Board/Ahpra should cover a proportion of the governance costs related to the accreditation functions.
3. The funding provided by the National Board/Ahpra for the development and review of accreditation standards should be requested and considered separately to the funding of other accreditation functions.
4. Requests for increases in funding from the previous year should not usually exceed the indexation range applicable to National Board fee increases (up to 3% per annum).
5. Where an accreditation authority considers an increase in funding above the indexation range is required, it should put the funding request and a business case supporting the increase above the indexation range to AHPRA and the National Board for their consideration.
6. Such a request and business case should be forwarded to Ahpra and the National Board by mid-February or earlier each year to enable them to have sufficient time to properly consider the funding request.
7. Ahpra and the National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the accreditation authority to enable it to have sufficient time to properly consider the proposed funding amount and reasons.
8. Ahpra and the National Board should agree to provide sufficient funding to enable the accreditation authority to effectively deliver the accreditation functions through a combination of funding provided by the National Board/Ahpra and funding from other sources that is provided as a direct result of the Accreditation Authority being assigned and exercising statutory functions under the National Law.

## Item 2 – Funds

Total funding for 2020/2021 financial year is: \$332,752 (ex GST).

Subject to the provisions in clause 6 of this Agreement, the following are estimates of the total funding for each subsequent financial year during the Term of this Agreement:

\$344,406 (ex GST) for the period 1 July 2021 to 30 June 2022

\$354,738 (ex GST) for the period 1 July 2022 to 30 June 2023

\$365,380 (ex GST) for the period 1 July 2023 to 30 June 2024

The funding for the 2020/21 financial year is payable in four instalments on the following dates and in accordance with clause 5.2 of the Head Agreement.

Date	GST exclusive
1 July 2020	\$83,188
1 October 2020	\$83,188
1 January 2021	\$83,188
1 April 2021	\$83,188