

# Schedule 3 – Work Plan

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In addition to the Accreditation Functions outlined in Schedule 2, the Accreditation Authority's Work Plan for the period 1 July 2022 to 30 June 2023 includes:

## **Development and review of accreditation standards**

- a. minor review of accreditation standards to remove references to New Zealand

## **Accreditation of programs of study and education providers**

- a. accreditation and monitoring of pharmacy degree programs from 19 universities across Australia against the Accreditation Standards 2020 for Board approval
- b. four planned Accreditation Assessment Team (AAT) visits for degree programs
- c. the Accreditation Committee will meet five times across the year to consider reports from education providers for notifications of change, re-accreditation activities, conditions on current programs and monitoring of current programs
- d. submitting Accreditation Outcome Notifications (AONs) which describe accreditation decisions made by the Accreditation Committee to the Board after each Committee meeting for the Board's consideration and approval, and
- e. continue to provide advice to the Board on accreditation of pharmacy degree programs.

## **Assessment of overseas assessing authorities**

- a. maintain a close collaborative relationship with the following entities to ensure the following countries and regulators that have been assessed for the Board as equivalent assessing authorities for limited registration in Australia maintain their standards of education and accreditation to meet equivalency. This includes Memorandum of Understandings with the entities' regulatory, examination and accreditation bodies:
  - i. United Kingdom (General Pharmaceutical Council)
  - ii. Ireland (PSI – the Pharmacy Regulator)
  - iii. Canada (Provincial registering authorities and the Pharmacy Examining Board of Canada), and
  - iv. USA (State Pharmacy Boards through the National Association of Boards of Pharmacy).

## **Assessment of overseas qualified pharmacists**

- a. continuous improvement and updating of the processes for assessment of overseas qualified pharmacists, including content, systems and assessment methodologies for eligibility assessments and examinations of overseas qualified pharmacists.
- b. continue the project to develop the Knowledge Assessment of Pharmaceutical Sciences (KAPS) examination delivery into a Computer Adaptive Test (CAT) format.
- c. Examination Committee will continue to meet twice a year.

## **Assessment of provisionally registered pharmacists**

- a. continue to deliver written examinations in both test-centre and remote online proctoring models
- b. continue to add to the written examination item bank, and
- c. continue to develop the written examination consistent with by the APC/PharmBA Intern Year Blueprint project outcomes

### **Accreditation of intern training programs**

- a. accreditation and monitoring of intern training programs (ITPs) from 6 providers against the Accreditation Standards 2020.
- b. commence a project to review the fee structure for ITPs to move away from an historic per capita fee to a provider fee, including consultation with ITP providers before implementing this change in 2023.

### **Special Projects**

#### **Intern pharmacist workplace-based assessments: future considerations project**

The Accreditation Authority will undertake the activities specified in the attached project plan for the *Intern pharmacist workplace-based assessments: future considerations project*.

#### **Accreditation standards for pharmacist prescribing project**

The Accreditation Authority will undertake the activities specified in the attached project plan for the *Accreditation standards for pharmacist prescribing project*.

# Schedule 4 – Funding arrangements

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## Item 1 – Funding Principles

These Funding Principles are to be applied by accreditation authorities, National Boards and Ahpra when they are considering and agreeing on the funding to be provided to the accreditation authority by the National Board/Ahpra for performance of the accreditation functions.

The principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the accreditation function.

Ahpra, in consultation with the National Board, will provide funding through registrant fees to enable the accreditation authority to manage its business and risks by covering some of the indirect costs of activities related to program accreditation including monitoring.

The following principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when an accreditation authority is requesting funding from a National Board/Ahpra (funding request) and when a National Board/Ahpra decide to provide funding to an accreditation authority (funding decision):

1. Requests for funding should be reasonable and proportionate to the activities being funded.
2. The funding provided by the National Board/Ahpra should cover a proportion of the governance costs related to the accreditation functions.
3. The funding provided by the National Board/Ahpra for the development and review of accreditation standards should be requested and considered separately to the funding of other accreditation functions.
4. Requests for increases in funding from the previous year should not usually exceed the indexation range applicable to National Board fee increases (up to 3% per annum).
5. Where an accreditation authority considers an increase in funding above the indexation range is required, it should put the funding request and a business case supporting the increase above the indexation range to AHPRA and the National Board for their consideration.
6. Such a request and business case should be forwarded to Ahpra and the National Board by mid-February or earlier each year to enable them to have sufficient time to properly consider the funding request.
7. Ahpra and the National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the accreditation authority to enable it to have sufficient time to properly consider the proposed funding amount and reasons.
8. Ahpra and the National Board should agree to provide sufficient funding to enable the accreditation authority to effectively deliver the accreditation functions through a combination of funding provided by the National Board/Ahpra and funding from other sources that is provided as a direct result of the Accreditation Authority being assigned and exercising statutory functions under the National Law.

## Item 2 – Funds

Total funding for 2022/2023 financial year is: \$634,704 (ex GST).

The funding is payable in four instalments on the following dates and in accordance with clause 5.2 of the Head Agreement.

Date	GST exclusive
1 July 2022	\$158,676
1 October 2022	\$158,676
1 January 2023	\$158,676
1 April 2023	\$158,676

## Item 3 - Special Project Funding

### Intern pharmacist workplace-based assessments: future considerations project

Total funding for the *Intern pharmacist workplace-based assessments: future considerations project* is \$57,393 (excluding GST).

This funding is payable in two equal instalments of \$28,696.50 (excluding GST).

Subject to confirmation from the Board that the project has started in accordance with the attached Project Plan, Ahpra will pay the first instalment in July 2022, subject to the Accreditation Authority providing a tax invoice to Ahpra in respect of the instalment.

Subject to confirmation from the Board that the recommendations and final drafts of the agreed additional workplace-based assessment tools have been received by the Intern Year Blueprint Working Group in accordance with the attached Project Plan, Ahpra will pay the second instalment in February 2023, subject to the Accreditation Authority providing a tax invoice to Ahpra in respect of the instalment.

### Accreditation standards for pharmacist prescribing project

Total funding for the *Accreditation standards for pharmacist prescribing project* is \$172,672 (excluding GST).

This funding is payable in six instalments on completion of each project deliverable set out below.

Subject to confirmation from the National Board that the relevant project deliverable has been completed in accordance with the attached Project Plan, Ahpra will pay the corresponding instalment amount, subject to the Accreditation Authority providing a tax invoice to Ahpra in respect of the instalment.

Project deliverable	Instalment amount GST exclusive
Deliverable 1: literature review & environmental scan	\$28,779
Deliverable 2: Consultation paper 1	\$28,779
Deliverable 3: First draft of accreditation standards Consultation paper two Feedback response report	\$28,779

<b>Project deliverable</b>	<b>Instalment amount GST exclusive</b>
Deliverable 4: Second draft of accreditation standards Response report	\$28,779
Deliverable 5: Final draft accreditation standards	\$28,778
Deliverable 6: Draft accreditation standards for Accreditation Authority Board of Directors & National Board	\$28,778