Attachment C - Work plan 2022-2023

	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
Meetings												
Committee meetings		9			23						11th /(12th)	
Accreditation Committee Chairs' meetings			29			14			TBC			TBC
Exec Meetings (Board and Committee Chair)		30						TBC				TBC
Health Professions Accreditation Collaborative Forum meetings	15		15 Chairs/CEOs			16		TBC		TBC		
Business processes and procedures												
Recruit assessors/Assessor Training	░░░░░░░░░░░░░░░░░░░░░░░░											
Approve routine annual monitoring package					Draft package		Confirm draft package					
2023-2024 budget and workplan							Indicative			Confirmed		
Annual review and forward planning											2022 CY	
Report to Board against KPIs					Full report				Exception reporting only			
Accreditation Risk Framework	Implementation											
Assessment of programs of study												
Receive application for accreditation assessment		VACCHO		AH&MRC								
Evaluate application	AHCSA	AHCSA	VACCHO	VACCHO	AH&MRC	███			AH&MRC			
Site visit/videoconference			AHCSA		VACCHO	███	███		AH&MRC			

	Jul 2022	Aug 2022	Sep 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023
Draft accreditation report writing and fact check				AHCSA	ACHSA	■	VACCHO	AHCSA VACCHO	AHCSA VACCHO	AH&MRC	AH&MRC	AH&MRC
Decision on accreditation and proposed conditions		Marr Mooditj									AHCSA VACCHO	
Confirm accreditation decision			Marr Mooditj									AHCSA VACCHO
Notice to education provider and report to Board on accreditation decision			Marr Mooditj									AHCSA VACCHO
Monitoring approved programs of study												
Receive RAM reports/SM												
Evaluate RAM reports/SM from EP	TP review of RAM reports SM for Batchelor; TAFE AGWW; TAFE Qld		Prepare TP reviews, reccos and papers									
Committee considers evaluation on RAM reports/SM including					2022 RAM SM for Batchelor; TAFE AGWW; TAFE Qld							
Update EP and Board on outcome of RAM/SM						EPs notified	Board notified					
Monitoring visits				Batchelor				TAFE Qld CQU	TAFE NSW K'wood TAFE NSW D&O; PMG		Bega KAMS Wirraka Maya	
Stakeholder engagement												
Implement stakeholder engagement framework (SEF)												
Evaluate SEF												
Revise SEF												
Meetings/other engagement activities								NRAS meeting				

Workplan key: ☐ Action required   ▨ As required   VC – Videoconference   ( ) – half-day meeting

RAM – Routine annual monitoring   SM – specific monitoring   C19 – Covid-19

Attachment D – Funding arrangements

Item 1 – Funding Principles

These Funding Principles are to be applied by accreditation authorities, National Boards and AHPRA when they are considering and agreeing on the funding to be provided to the accreditation authority by the National Board/AHPRA for performance of the accreditation functions.

The principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the accreditation function.

The National Board will provide funding through registrant fees to cover some of the indirect costs of the Accreditation Committee's activities related to program accreditation including monitoring.

The following principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when the Accreditation Committee is requesting funding from the Board (funding request) and when the Board is deciding to provide funding to the Accreditation Committee (funding decision):

1. Requests for funding should be reasonable and proportionate to the activities being funded

2. The funding provided by the National Board should cover a proportion of the governance costs related to the accreditation functions

3. The funding provided by the National Board for the development and review of accreditation standards should be requested and considered separately to the funding

4. Requests for increases in funding from the previous year should not usually exceed the indexation range applicable to National Board fee increases

5. Where the Accreditation Committee considers an increase in funding above the indexation range is required, it should put the funding request and a business case supporting the increase above the indexation range to the National Board for their consideration

6. Such a request and business case should be forwarded to the National Board to enable them to have sufficient time to properly consider the funding request

7. The National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the Accreditation Committee to enable it to have sufficient time to properly consider the proposed funding amount and reasons.

8. The National Board should agree to provide sufficient funding to enable the Accreditation Committee to effectively deliver the accreditation functions.

Item 2 – Funds

The Funds allocated by the National Board to support the work of the Accreditation Committee in the 2022/2023 financial year is: $261,931.