ALPS-66



Application for limited registration for postgraduate training Profession: Physiotherapy

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Part 7 Division 6 of the Health Practitioner Regulation National Law (the National Law)

Provides specific information about a question or section of the form.

Processing cannot occur until all required documents are received.

Requires delivery of documents by an organisation or the applicant.

Ensure that all pages and required attachments are returned to Ahpra.

Do not use staples or glue, or affix sticky notes to your application.

Please ensure all supporting documents are on A4 size paper.

Requests appropriate parties to sign the form where indicated.

Highlights important information about the form.

Attach document(s) to this form

Mail document(s) directly to Ahpra

Print clearly in **BLOCK** LETTERS

Additional information

Signature required

Completing this form

Use a black or blue pen only.

Read and complete all questions.

Place X in all applicable boxes: 🗴

DO NOT send original documents.

Attention

This form is for applicants who do not qualify for general registration and wish Symbols in this form to apply for limited registration to undertake postgraduate training in Australia for the first time or if previously registered and there has been a substantial change in circumstances. Applicants must be enrolled in an Australian post graduate physiotherapy program of study. Only successful completion of the Australian Physiotherapy Council assessment process will qualify an overseas trained physiotherapist for general registration.

It is important that you refer to the Physiotherapy Board of Australia's (the Board) Guidelines before completing this application. Registration standards, codes and guidelines can be found at www.physiotherapyboard.gov.au



This application will not be considered unless it is complete and all supporting documentation has

been provided. Supporting documentation must be certified in accordance with the Australian Health Practitioner Regulation Agency (Ahpra) guidelines. For more information, see Certifying documents in the Information and definitions section of this form.

Privacy and confidentiality

The Board and Ahpra are committed to protecting your personal information in accordance with the Privacy Act 1988 (Cth). The ways the Board and Ahpra may collect. use and disclose your information are set out in the collection statement relevant to this application, available at www.ahpra.gov.au/privacy.

By signing this form, you confirm that you have read the collection statement. Ahpra's privacy policy explains how you may access and seek correction of your personal information held by Ahpra and the Board, how to complain to Ahpra about a breach of your privacy and how your complaint will be dealt with. This policy can be accessed at www.ahpra.gov.au/privacy.

PART A – To be completed by the applicant

SECTION A: Personal details

The information items in this section of the application marked with an asterisk (*) will appear on the public register.

1. What is your name and date of birth?

Title*	MRS 🔀	MISS 🖂	MS 🔀	DR 🖂	OTHER	SPEC	IEV		
Family nar				Dn 🔼	UTILN	OI LU			
First given	name*								
Middle nar	me(s)*								
Previous n	ames know	n by (e.g. m	aiden name)						
Date of bir	th D D	/ M M		γγ					
Ø	If you have another nar provided to <i>definitions</i> s	ne, you mı the Board.	ist attach p For more i	proof of you	r name cha	nge unles	s this has	been previo	usly

2. What are your birth and personal details?

Country of birth	1											
ity/Suburb/Tov	wn of bi	rth										
State/Territory of	of birth	(if with	in Aust	tralia)								

TAS

ACT

NT

SECTION E	B: Proof	of identity
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NSW

QLD

FEMALE

Languages spoken fluently other than English (optional)*

SA

VIC 🖂

Sex*

YES

•

MALE

You must provide proof of your identity with this application. Please refer to the Proof of identity requirements available at www.ahpra.gov.au/identity.

- 3. Are you applying for registration from within Australia?
 - You must only use each document once.

The documents provided must meet the following criteria:

- At least one document must be in your current name.
- Your category B document must have a recent photo.
- All documents must be officially translated into English. Please refer to Translating documents at www.ahpra.gov.au/translate for further information.
- If using your passport, a certified copy of the identity information page (the photo page) must be provided.
- · For documents containing a photograph, the following certification statement must be included by the authorised officer, 'I certify that this is a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me.'
- All documents must be true certified copies of the original. See Certifying documents in the Information and definitions section of this form for more information.

NO

Go to the next question

Choose proof of identity documents to submit - then go to Section C: Contact information

You must provide one document from each category A, B and C, and one document from category D if the document supplied for category B or C does not contain evidence of a current Australian residential address.

WA

INTERSEX / INDETERMINATE

A document may only be used once for any category.

Documents	Cate A	gory B	used: C	Documents	Cate A	g <mark>ory</mark> (B	u <mark>sed:</mark> C			
Australian birth or adoption certificate	\times	NA	\times	Australian financial institution account	NA	NA	\times			
Australian visa (Foreign passport must		NA		Australian Medicare card	NA	NA	\times			
be selected as evidence for Category B)		NA		Australian PAYG payment summary	NA	NA	\times			
ImmiCard	\times	NA	\times	Australian motor vehicle registration	NA	NA	\times			
Australian citizenship certificate	\times	NA	\times	Australian Taxation Assessment Notice	NA	NA	\times			
Australian passport	\times	\times	\times	Australian insurance policy	NA	NA	\times			
Australian driver's licence	NA	\times	\times	Australian pension/healthcare card	NA	NA	\times			
Foreign passport	NA	\times	\times	Category D documents						
Australian Working with Children Check or Vulnerable People Check	NA	\times	\times	A document from Category D is only req Category B or C document does not prov		-				
Australian firearms or shooter's licence	NA	\times	\times	of your residential address.						
Australian student ID card	NA	\times	\times	I have used a Category B or C document	that	has				
International or foreign driver's licence	NA	\times	\times	my current residential address						
Australian proof of age card	NA	\times	\times	Australian rate notice			\times			
Australian government benefits	NA	NA	\times	Current Australian lease or tenancy agre	emen	t	\times			
Australian academic transcript	NA	NA	\times	Australian utility account			\times			
Australian registration certificate	NA	NA	\times							



You **must** attach a certified copy of **all** proof of identity documents that you have indicated above.





Once **registered** and **living** in Australia, you need to become identity enrolled. Please download and complete the form *POIA-00 – Proof of identity requirements form: Within Australia* to become identity enrolled.

- 4. Are you applying for registration from outside Australia?
- 5. Can you meet the proof of identity requirements for applicants applying for registration within Australia?

You **must** only use each document once.

The documents provided **must** meet the following criteria:

- At least **one** document must be in your current name.
- Your category B document **must** have a recent photo.
- All documents must be officially translated into English. Please refer to *Translating documents* at www.ahpra.gov.au/translate for further information.

YES **Go to the next question**

NO

NO 📐 🕨 Go wi

Go back to question 3 to nominate the proof of identity you will provide with your application

Go back to question 3 to nominate the proof of identity you will provide with your application

Choose proof of identity documents to submit - then go to Section C: Contact information

You must provide one category B document and two category C documents.

YES

• A document may only be used once for any category.

Documents	Category used:B	Documents	Category used: B C						
Passport or travel document (Certificate of Identity, Document of Identity, ImmiCard,		Birth certificate	NA 🔀						
Laissez Passer and Titre de Voyage)		Driver's licence	NA 🔀						
Australian passport	\times \times	Marriage certificate	NA 🔀						
Australian visa (must be provided in		Identity card	NA 🔀						
conjunction with a foreign passport of travel document)	NA	Australia citizenship certificate	NA 🔀						
You must attach a certified copy of all proof of identity documents that you have									

Certifying documents

indicated above.

- If using your passport, a certified copy of the identity information page (the photo page) **must** be provided.
- For documents containing a photograph, the following certification statement must be included by the authorised officer, 'I certify that this is a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me.'
- All documents **must** be true certified copies of the original. See *Certifying documents* in the *Information and definitions* section of this form for more information.

SECTION C: Contact information

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Once registered, you can change your contact information at any time.

Please go to www.ahpra.gov.au/login to change your contact details using your online account.

6. What are your contact details?

Provide your current contact details below – place an 🗴 next to your preferred contact phone number.
Business hours Mobile
After hours
Email

7. What is your residential address?

When you are not yet practising, or when you are not practising the profession predominantly at one address:

- your residential address will be recognised as your principal place of practice, and
- the information items marked with an asterisk (*) will appear on the public register as your principal place of practice.

Refer to the question below for the definition of principal place of practice.

Residential address **cannot** be a PO Box.

Site/b	ouildin	g and	l/or	pos	itio	n/de	par	tmer	nt (if	ap	olica	ble)									
	,	100										FO 0	TDE								
Addre	SS (e.	g. 123	3 JA	WES	AVE	INUE	; or	UNI	1A	30	JAM	ES S	TRE	EI)							
City/S	uburt	o/Tow	n*																		
State	or ter	ritory	(e.g	g. VI(C, A(CT) /I	nter	nati	onal	pro	ovinc	:e*		Pos	tcod	e/ZI	P*				
Count	try (if	other	tha	n Aı	ustra	alia)]									

8. Will the address of your principal place of practice be the same as your residential address?

Principal place of practice for a registered health practitioner is:

- the address at which you will predominantly practise the profession; or
- your principal place of residence, if you are not practising the profession or are not practising the profession predominantly at one address.

Principal place of practice **cannot** be a PO Box.

The information items marked with an asterisk (*) will appear on the public register.

YES 🔀	NO 🔽 Provide yo	our Australian principal place of practice below
Site/building and/or position/depart	ment (if applicable)	
Address (e.g. 123 JAMES AVENUE; or L	JNIT 1A, 30 JAMES ST	REET)
City/Suburb/Town*		
State/Territory* (e.g. VIC, ACT)		Postcode*

9. What is your mailing address?

Your mailing address is used for postal correspondence

My residential address

My principal place of practice

Other (Provide your mailing address below)

Site/building and/or position/department (if applicable)

Address/PO Box (e.g. 123 JAME	S AVENUE; or UN	NIT 1A, 30 JAN	IES STREET; or PO E	30X 1234)	
City/Suburb/Towr	1					
State or territory	(e.g. VIC, ACT) /	nternational p	rovince	Postcode/ZIP		
Country (if other t	than Australia					

SECTION D: Qualification for the profession

10. What are the details of your degree in physiotherapy?



To be eligible for limited registration for postgraduate training you must demonstrate to the Board that you qualify for limited registration in the health profession.

To qualify, you must be enrolled in an Australian postgraduate physiotherapy program of study.

For more information, see *Certifying documents* in the *Information and definitions* section of this form.

Primary qualification and examinations/assessments	
Title of qualification	
Name of institution (University/College/Examining body)	
Country	
Start date Completion date	



You must attach an original certified copy of your primary physiotherapy degree certificate that indicates completion of a course of study leading to a qualification in physiotherapy.

Additional qualification and examinations/assessments Title of qualification

Name of institution (University/College/Examining body)

Country

Start date

You **must** attach a certified copy of your original academic transcript and testimony or certificate that indicates completion of the qualification mentioned in this form.

Completion date

Attac

Attach a separate sheet if all your qualification details do not fit in the space provided.

11. What are the details of the postgraduate program of study you are enrolled in?

Postgraduate program of study Name of program of study	
Name of institution	
Chart data	Length of program
Start date	Length of program
You must attach an origina confirming your enrolment	I certified copy of a letter from the academic institution

SECTION E: Registration history

12. What is your health practitioner registration history?

Ű.

If you have been registered outside of Australia, the Board requires a Certificate of Registration Status or Certificate of Good Standing from **every** jurisdiction outside of Australia in which you are currently, or have previously been registered as a health practitioner **during the past five years**.

Certificates **must** be dated within three months of your application being received by Ahpra.

Most recent registration
State/Territory/Country
Profession
Period of registration D D V M M V V V V V V to D D V M M V V V V V V V V V V V V V V V
Additional registration
State/Territory/Country
Profession
Period of registration D D V M M V Y Y Y Y to D D V M M V Y Y Y Y Y
If you have been previously registered outside of Australia, you must arrange for original Certificates of Registration Status or Certificates of Good Standing to be forwarded directly from the registration authority to your Ahpra state office. Refer to www.ahpra.gov.au/About-Ahpra/Contact-Us for your Ahpra state office address.

Attach a separate sheet if all your registration history does not fit in the space provided.

SECTION F: Work history

13. What is your full practice history?

It is important that you refer to *Curriculum vitae* in the *Information and definitions* section of this form for **mandatory requirements** of the CV. Your curriculum vitae will further inform the Board in relation to your recency of practice and registration history.



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You **must** attach to your application a **signed and dated** curriculum vitae that describes your full practice history and any clinical or skills training undertaken.

SECTION G: Registration period

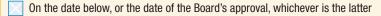


There is no set registration period for limited registration. We'll grant you registration for 12 months from the date of the Board's approval or the date you select, whichever is the latter. If it takes more than 12 months to complete the limited requirements, you'll need to renew your registration.

14. If this application is approved, when would you like your limited registration to begin?

You can opt to have your registration start on the date of the Board's approval or a date nominated by you, up to 90 days into the future, as long as the date is later than the Board's approval. For more information, see *Registration approval dates* in the *Information and definitions* section of the form.

On the date of the Board's approval





You can't start practising until registration has been granted. Please consider if the date you have nominated gives you time to complete any pre-employment or pre-training program requirements. You can update this date by contacting your Regulatory Officer at any time until we finalise your application.

Once your registration has been granted, you cannot change your registration start date.

SECTION H: Suitability statements

YES

NO

YFS

Information required by the Board to assess your suitability for registration is detailed in the following questions. It is recommended that you provide as much information as possible to enable the Board to reach a timely and informed decision.

Please note that registration is dependent on suitability as defined in the National Law, and the requirements set out in the Board's registration standards. Refer to **www.physiotherapyboard.gov.au/Registration-Standards** for further information.

NO 🔀

15. Do you have any criminal history in Australia?

It is important that you have a clear understanding of the definition of criminal history. For more information, see *Criminal history* in the *Information and definitions* section of this form.

16. Do you have any criminal history in one or more countries other than Australia?



For more information, see *Criminal history* in the *Information and definitions* section of this form.

If you answer Yes to this question, you are required to obtain an international criminal history check (ICHC) from an approved vendor, who will provide a check reference number and ICHC reference page. For a list of approved vendors and further information about international criminal history checks, refer to www.ahpra.gov.au/ internationalcriminalhistory. You **must** attach a signed and dated written statement with details of your criminal history in Australia and an explanation of the circumstances.

Go to the next question

You are required to:

- obtain an international criminal history check from an approved vendor for each country and provide details below, and
- provide details of your criminal history in a signed and dated written statement.

Country	Check reference number						
You must attach a separate sheet if the list of overseas countries and corresponding check reference number does not fit in the space provided.							
You must attach the international criminal history check (ICHC) reference page provided by the approved vendor.							
You must attach a signed and dated written statement with de	tails of your criminal history in						

each of the countries listed and an explanation of the circumstances.

17. Are there any countries other NO than Australia in which you have lived, or been primarily YES based, for six consecutive months or longer, when aged 18 years or more?

> If you answer Yes to this question, you are required to obtain an international criminal history check (ICHC) from an approved vendor, who will provide a check reference number and ICHC reference page. For a list of approved vendors and further information about international criminal history checks, refer to www.ahpra.gov.au/ internationalcriminalhistory.

18. Have you previously been registered to practise as a physiotherapy in Australia and have used English as your YES primary language within the past five years?

Go to the next question

You are required to obtain an international criminal history check from an approved vendor for each country and provide details below

Country	Check reference number							
You must attach a separate sheet if the list of overseas countries and corresponding check reference number does not fit in the space provided.								



You must attach the international criminal history check (ICHC) reference page provided by the approved vendor.



NO

All applicants for initial registration, which includes all applicants who have not used English as their primary language for a period of greater than five years (as at date of application), must demonstrate they meet the English language skills registration standard.

I declare I have used English as my primary language within the past five years. Go to question 23

Go to the next question

All applicants must demonstrate English language competency via one of the following pathways:

New Zealand

Republic of Ireland

You have undertaken and

Extended education pathway

satisfactorily completed at least

continuous education taught and

assessed solely in English, in any

includes tertiary qualifications in

the profession on which you are relying to support your eligibility for

registration under the National Law.

of the recognised countries, which

six years' (full time equivalent)

An evidence requirements quide is available at www.ahpra.gov.au/Registration/Registration-Standards/English-language-skills.

(i) *Recognised country* means one of the following countries:

- Australia
- Canada

Combined secondary and tertiary education pathway You have undertaken and

satisfactorily completed:

- · at least two years of secondary education that was taught and assessed solely in English in a recognised country, and
- · tertiary qualifications on which you are relying to support your eligibility for registration under the National Law, which were taught and assessed solely in English in a recognised country.

South Africa

United Kingdom

Primary language pathway

With overseas qualification in a non-recognised country English is your primary language and you have undertaken and satisfactorily completed:

- all of your primary and secondary education taught and assessed solely in English in a recognised country, and
- · tertiary qualifications on which you are relying to support your eligibility for registration under the National Law, which were taught and assessed solely in English.

• United States of America.

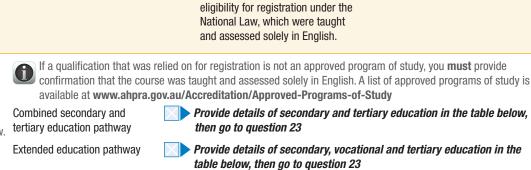
English language test pathway

You have achieved the required minimum scores in one of the approved English language tests and meet the requirements for test results specified in the Board's English language skills registration standard.

19. Which one of the English language competency pathways do you meet?

Ahpra may verify the information you provide below.

For more information, see English *language skills* in the *Information* and definitions section of this form.



This is a declaration that English is your primary language Provide details of primary, secondary and tertiary education in the table below, then go to question 23

English language test pathway Go to question 20

Complete the following table of education undertaken in chronological order (earliest to most recent):

Primary language pathway

Timeframe	Level of education	Program name If applicable	Education institution Specify name and address	· · · · · · · · · · · · · · · · · · ·	e d country licable	Study status
Study commenced: Study completed:	Primary Secondary Vocational Tertiary			Australia Australia New Zealand South Africa United States	Canada Republic of Ireland United Kingdom	Full time
Study commenced: Study completed:	Primary Secondary Vocational Tertiary			Australia Australia New Zealand South Africa United States	Canada Republic of Ireland United Kingdom	Full time
Study commenced: Study completed:	Primary Secondary Vocational Tertiary			Australia New Zealand South Africa United States	Canada Republic of Ireland United Kingdom	Full time

Please attach a separate sheet with any additional details that do not fit in the space provided above.

If a gualification specified above was relied on for registration and is **not** an approved program of study, you **must** provide a certified copy of your academic transcript confirming that the course was taught and assessed solely in English.

If the transcript does not confirm that the course was taught and assessed solely in English, you **must** arrange for a letter in the required form to be provided directly to Ahpra by the education provider confirming that the course was taught and assessed solely in English.

20. Were your results from the English language tests obtained in one or two sittings?

In certain circumstances, you can use English language test results from a maximum of two test sittings in a six month period. For more information, refer to the Board's English language skills registration standard. One sitting Provide date of test below, then go to the next question and complete details for one sitting

Provide dates below, then go to the next question and complete details for both sittings Two sittings

Sitting two

Sitting one



21. Which of these English language tests have you successfully completed?

Provide reference number(s) for the test(s) you are relying on and attach a copy of your test results.

	Test System (IELTS) Academic module	
Test report form number – sitting o	A	Test report form number – sitting two (if applicable):
		A of 7 and a minimum score of 7 in each of the four components (listening,
reading, writing and speaking).		
Candidate number – sitting one:		Candidate number – sitting two (if applicable):
		ur components (listening, reading, writing and speaking).
Pearson Test of English Academ Registration ID – sitting one:	c (PTE Academic)	Registration ID – sitting two (if applicable):
The Board requires the PTE Acader reading, writing and speaking).	nic with a minimum overall score of 65 and	a minimum score of 65 in each of the four communicative skills (listening,
	juage internet-based test (TOEFL iBT)	Registration number – sitting two (if applicable):
The Board requires the TOEFL iBT speaking.	with a minimum total score of 94 and the mi	nimum scores of 24 for listening, 24 for reading, 27 for writing, and 23 for
		vo years, you must provide a copy of your test results, including
	so that Ahpra can verify your results.	st two years, you must provide a certified copy of your results.
in your Englion language t		
22. Were your results from the	YES 🔀 🛛	10
above-mentioned English language tests obtained in	In order for your results to be accepte	d, within 12 months of completing your test(s) you must have commenced:
the past two years?	 continuous employment as a regist 	ered health practitioner in a recognised country where English was the
	primary language of practice, and/ • continuous enrolment in an approv	
		12 months of completing the employment and/or program of study.
	You must attach a certified c	opy of your English language test results, and :
		employer(s) or a professional referee in the required form
		ployment as a registered health practitioner in a recognised on continuous employment over two years in duration, only two
	years is required), and/or	
		idencing that you were enrolled continuously in a Board-approved menced within 12 months of sitting the English language test, and
		tudy no longer than 12 months before lodging your application.
23. Do you commit to having	The Board requires all applicants for arrangements in place when practici	imited registration to have appropriate professional indemnity
appropriate professional indemnity insurance	arrangements in place when practisin	ng. Applicants unable to meet this requirement are ineligible for registration. In <i>Indemnity insurance</i> in the <i>Information and definitions</i> section of this form.
arrangements in place for	YES 🔀	0
all practice undertaken during the registration period?		
24. Do you commit to undertake	For more information, see <i>Continuing</i>	professional development in the Information and definitions section
sufficient continuing	U of this form.	
professional development, in accordance with the Board's	YES 🔀	0
Continuing professional		
<i>development registration</i> <i>standard</i> , in order to maintain		
competence throughout the period of registration?		
אבווטע טו ובאופוומנוטוו:		

25. Do you meet the Board's

recency of practice

requirements?

6

N/A 📐

YES

I have practised a minimum of 150 hours in my intended scope of practice in the last year.

		I have practised a minimum of 450 hours in my intended scope of practice in the last three years.
	NO 💽 🕨	 You must attach evidence of your practice history that includes: your detailed practice history, including your previous scope(s) of practice as a physiotherapist and when you last practised your intended and/or practice as a physiotherapist, and activities carried out since you last practised as a physiotherapist, including any continuing professional development you may have done.
26. Do you have an impairment that detrimentally affects or is likely to detrimentally affect your capacity to	For mo	ore information, see <i>Impairment</i> in the <i>Information and definitions</i> section of this form.
practise the profession?	N Y	ou must attach to this application details of any impairments and how they are managed.
27. Is your registration in any profession currently	YES	NO 🔀
suspended or cancelled in Australia (under the National Law or a corresponding prior Act) or overseas?	N N	ou must attach to this application details of any registration suspension or cancellation.
28. Have you previously had your registration cancelled, refused	YES	NO 🔀
or suspended in Australia (under the National Law or a corresponding prior Act) or overseas?	Y	ou must attach to this application details of any cancellation, refusal or suspension.
29. Has your registration ever been subject to conditions,	YES	NO 🔀
undertakings or limitations in Australia (under the National Law or a corresponding prior Act) or overseas?	Y	ou must attach to this application details of any conditions, undertakings or limitations.
30. Are you disqualified from applying for registration,	U Nation	gulatory jurisdiction means a participating jurisdiction (of the National Law) in which the Act applying (the lal Law) declares that the jurisdiction is not participating in the health, performance and conduct process
or being registered, in any profession in Australia (under the National Law,		ed by Divisions 3 to 12 of Part 8 (of the National Law).
a corresponding prior Act or a law of a co-regulatory jurisdiction), or overseas?	Y	ou must attach to this application details of any disqualifications.

31. Have you been, or are you currently, the subject of conduct, performance or health proceedings whilst registered under the National Law, a corresponding prior Act, or the law of another jurisdiction in Australia or overseas, where those proceedings were not finalised?



You **must** attach to this application details of any conduct, performance or health proceedings.

SECTION I: Obligations, consent and declaration



Before you sign and date this form, make sure that you have answered all of the relevant questions correctly and read the statements below. An incomplete form may delay processing and you may be asked to complete a new form. For more information, see the *Information and definitions* section of this form.

NO

Obligations of registered health practitioners

The National Law pt 7 div 11 sub-div 3 establishes the legislative obligations of registered health practitioners. A contravention of these obligations, as detailed at points 1, 2, 4, 5, 6 or 8 below does not constitute an offence but may constitute behaviour for which health, conduct or performance action may be taken by the Board. Registered health practitioners are also obligated to meet the requirements of their Board as established in registration standards, codes and guidelines.

Continuing professional development

 A registered health practitioner must undertake the continuing professional development required by an approved registration standard for the health profession in which the practitioner is registered.

Professional indemnity insurance arrangements

- A registered health practitioner must not practise the health profession in which the practitioner is registered unless appropriate professional indemnity insurance arrangements are in force in relation to the practitioner's practice of the profession.
- 3. A National Board may, at any time by written notice, require a registered health practitioner registered by the Board to give the Board evidence of the appropriate professional indemnity insurance arrangements that are in force in relation to the practitioner's practice of the profession.
- 4. A registered health practitioner must not, without reasonable excuse, fail to comply with a written notice given to the practitioner under point 3 above.

Notice of certain events

- 5. A registered health practitioner must, within 7 days after becoming aware that a relevant event has occurred in relation to the practitioner, give the National Board that registered the practitioner written notice of the event. *Relevant event* means—
 - a) the practitioner is charged, whether in a participating jurisdiction or elsewhere, with an offence punishable by 12 months imprisonment or more; or
 - b) the practitioner is convicted of or the subject of a finding of guilt for an offence, whether in a participating jurisdiction or elsewhere, punishable by imprisonment; or
 - c) appropriate professional indemnity insurance arrangements are no longer in place in relation to the practitioner's practice of the profession; or
 - d) the practitioner's right to practise at a hospital or another facility at which health services are provided is withdrawn or restricted because of the practitioner's conduct, professional performance or health; or
 - e) the practitioner's billing privileges are withdrawn or restricted under the *Human Services (Medicare) Act 1973* (Cth) because of the practitioner's conduct, professional performance or health; or
 - f) the practitioner's authority under a law of a State or Territory to administer, obtain, possess, prescribe, sell, supply or use a scheduled medicine or class of scheduled medicines is cancelled or restricted; or
 - g) a complaint is made about the practitioner to the following entities—

 (i) the chief executive officer under the *Human Services (Medicare) Act* 1973 (Cth);

(ii) an entity performing functions under the *Health Insurance Act 1973* (Cth);

- (iii) the Secretary within the meaning of the *National Health Act 1953* (Cth);
- (iv) the Secretary to the Department in which the *Migration Act 1958* (Cth) is administered;
- (v) another Commonwealth, State or Territory entity having functions relating to professional services provided by health practitioners or the regulation of health practitioners.
- h) the practitioner's registration under the law of another country that provides for the registration of health practitioners is suspended or cancelled or made subject to a condition or another restriction.

Change in principal place of practice, address or name

- A registered health practitioner must, within 30 days of any of the following changes happening, give the National Board that registered the practitioner written notice of the change and any evidence providing proof of the change required by the Board
 - a) a change in the practitioner's principal place of practice;
 - b) a change in the address provided by the registered health practitioner as the address the Board should use in corresponding with the practitioner;
 - c) a change in the practitioner's name.

Employer's details

- A National Board may, at any time by written notice given to a health practitioner registered by the Board, ask the practitioner to give the Board the following information
 - a) information about whether the practitioner is employed by another entity;
 - b) if the practitioner is employed by another entity-
 - (i) the name of the practitioner's employer; and
 - (ii) the address and other contact details of the practitioner's employer.
- 8. The registered health practitioner must not, without reasonable excuse, fail to comply with the notice.

Consent to nationally coordinated criminal history check

I consent to Ahpra and the National Board, at any time during the next 12 months, obtaining a written report about my criminal history through a nationally coordinated criminal history check. I acknowledge that:

- Ahpra and the National Boards may obtain a written report about my criminal history at any time during the next 12 months
- a complete criminal history, including resolved and unresolved charges, spent convictions, and findings of guilt for which no conviction was recorded, will be released to Ahpra and the National Board
- my personal information currently held by Ahpra and from this form will be provided to the Australian Criminal Intelligence Commission (ACIC) and Australian police agencies for the purpose of conducting a nationally coordinated criminal history check, including all names under which I am or have been known
- my personal information may be used by police for general law enforcement purposes, including those purposes set out in the Australian Crime Commission Act 2002 (Cth)
- my identity information provided with this application will be enrolled with Ahpra and used by Ahpra and the National Board when obtaining a written report about my criminal history at any time during the next 12 months
- if I have not provided any identity information with this application, and Ahpra needs to obtain a written report about by criminal history at any time during the next 12 months, I will provide the required identity information when requested by Ahpra
- Ahpra may validate documents in support of this application, or that I provide when requested at any time during the next 12 months, as evidence of my identity at any time during the next 12 months
- if and when this application for renewal of registration is granted, Ahpra may obtain a written report about my criminal history at any time during the next 12 months for the purpose of:

a) checking a statement made by me in this application for renewal,b) an audit carried out by the National Board,

c) assessing my ongoing suitability to hold health practitioner registration, including if a complaint is made about me to Ahpra, or

d) considering an application made by me about my health practitioner registration, and

 I may dispute the result of the nationally coordinated criminal history check by contacting Ahpra in the first instance.

Effective from: 18 September 2024

Declaration

I declare that:

- the statements made, and any documents provided, in support of this application are true and correct, and
- I am the person named in this application and in any documents provided.

I make this declaration in the knowledge that a false declaration amounts to a contravention of the National Law and may lead to refusal of registration or health, conduct or performance action under the National Law.

I **confirm** that if I advertise any of my services or my business, the advertising* complies with section 133 of the National Law and the National Board's Adverting Guidelines as it:

- Is not false, misleading or deceptive or likely to be misleading or deceptive
- does not offer a gift, discount or other inducement without stating the terms and conditions of the offer
- does not use testimonials or purported testimonials about the service or business
- · does not create an unreasonable expectation of beneficial treatment, and
- does not directly or indirectly encourage the indiscriminate or unnecessary use of my services.

*For information about advertising obligations please see the advertising resources page on:

https://www.ahpra.gov.au/Publications/Advertising-hub.aspx

I acknowledge that:

- the National Board may validate documents provided in support of this application as evidence of my identity
- failure to complete all relevant sections of this application for renewal of registration and to enclose all supporting documentation may result in this application not being accepted
- notices required under the National Law and other correspondence relating to my application for renewal of registration will be sent to me electronically to me via my nominated email address
- Ahpra uses overseas cloud service providers to hold, process, and maintain personal information where this is reasonably necessary to enable Ahpra to perform its functions under the National Law. These providers include Salesforce, whose operations are located in Japan and the United States of America.

I **undertake** to comply with the all relevant legislation and National Board registration standards, codes and guidelines.

I **understand** that personal information that I provide may be given to a third party for regulatory purposes, as authorised or required by the National Law.

Signature of applicant
SIGN HERE
Name of applicant
Date DD/MM/YYYY

ART B – To be completed by the education provider

SECTION J: Education provider details

32. What are the details of the contact person?

A contact person and email address must be provided for receipt of notifications.

Provide contact perso	on details belo	ow					
Name of education pro	vider						
MR MRS M	MISS 🔀	MS 🔀	DR 🔀	OTHER	SPE	CIFY	
Family (legal) name of	contact persor	ı					
First given name							
Address/PO Box (e.g. 1	23 JAMES AVE	ENUE; or UNI	T 1A, 30 JA	MES STREE	T; or PO B	OX 1234)	
						,	
City/Suburb/Town							
State/Territory (e.g. VIC	, ACT)		F	Postcode			
Business hours			1	Nobile			
Email							

SECTION K: Education provider's consent

I declare that the information provided in this document (including supervision and training details) is true and correct. I confirm that the applicant named below will be supervised at all times while undertaking trainee practice in physiotherapy.

Name of applicant	Name of education provider contact
Date DD/MM/YYYY	Signature of education provider contact
	Registration number (if relevant)

PART C – To be completed by the applicant and supervisor (if applicable)

SECTION L: Practice conditions 33. Do you seek to practise Limited registration is restricted to undertaking postgraduate training. An application for working outside the A training program, under appropriate supervision may be considered by the Board. The supervision must be physiotherapy outside the in accordance with the Supervised Practice Framework available at www.physiotherapyboard.gov.au under training program? Codes and Guidelines. YES Complete questions 33 through 36 and arrange for supervisor(s) to complete the relevant documentation in Section 0 and also the Supervised Practice Framework which are to be submitted with this application. NO Go to Part D Practitioners with limited registration for post graduate training must maintain their employment in the 34. What are the details of the **(i)** designated position. If there is any change to the position in which you are working you will be required to position for which limited submit a new application for registration to the Board. registration is being sought? Title of the position

You must attach a position description including:
key selection criteria addressing date(s), location(s), scope/area of practice

qualifications and experience required (this should be obtained from your employer)

SECTION M: Supervisor details

35. What are the details of the supervisor(s)?



Details of the supervisor (who meets the requirements defined in the Supervised Practice Framework) must also be provided, including a signed Supervised practice plan (see the Supervised Practice Framework).

Superviso																		
Name of su	upervisor																	
MR 🔀	MRS 📐	<	MISS	\times	MS	\times	DR	\ge		отні	ER		SPE	CIFY]		
Family (leg	jal) name o	of pri	mary	supe	rvisor											1		
																		Τ
First given	namo																	
II St given	name																	
		100																
Address/P0	O Box (e.g.	. 123	JAM	ES Al	/ENUE	or UN	IIT 1A,	30 J	AME	S ST	REET	; or l	20 BC)X 12	34)			
City/Suburl	h/Town																	
oity/Suburi																		
State/Terri	tory (e.g. V	IC, A	CI)						Post	code								
Business p	hone								Mob	ile		_					_	
Email																		

	Alternate supervisor's details (if applicable) Name of supervisor	
	MR MRS MISS MS DR Family (legal) name of alternate supervisor	
	First given name	
	Address/PO Box (e.g. 123 JAMES AVENUE; or UNIT 1A, 30) JAMES STREET; or PO BOX 1234)
	City/Suburb/Town	
	State/Territory (e.g. VIC, ACT)	Postcode
	Business phone	Mobile
	Email	
36. What are the details of the practice location?	Name of practice location	
·····		
	Site/building and/or position/department (if applicable)	le)
	Address (e.g. 123 JAMES AVENUE; or UNIT 1A, 30 JAMES	S STREET)
	City/Suburb/Town	
	State/Territory (e.g. VIC, ACT)	Postcode
	Business phone	Mobile
		Mobile
	Business phone Email	

SECTION N: List of sites

37. What are the names and addresses of all sites of practice for which limited registration is being sought?

Provide the name and address of each site for which limited registration is required to provide physiotherapy services.

	position/dep	artment	(іт ар	plicable)		 				
											-
Address (e.g. 123 JAN		or UNIT	1A 30	JAMES	STREET)						
1000 (0.g. 120 0/ 1				of united	JINELI)					_	
							 	 	_	_	
City/Suburb/Town											
State/Territory (e.g. V	IC, ACT)				Pos	tcode					
ite/building and/or	position/dep	artment	(if ap	plicable)						
Address (e.g. 123 JAN	MES AVENUE;	or UNIT	1A, 30	JAMES S	STREET)						
										—	_
							 	 		_	
										_	
City/Suburb/Town											
					Pos	tcode					
State/Territory (e.g. V	IC, ACT)										
State/Territory (e.g. V	IC, ACT)										
			(16	-lisshie				 			
		artment	(if ap	plicable							
		artment	: (if ap	plicable							
		artment	: (if ap	plicable							
		artment	(if ap	plicable							
Site/building and/or p	position/dep)						
Site/building and/or p	position/dep)						
Site/building and/or p	position/dep)						
Site/building and/or p	position/dep)						
Site/building and/or p	position/dep)						
Site/building and/or p	position/dep)						
State/Territory (e.g. V Site/building and/or p Site/building and/or p City/Suburb/Town	position/dep)						

SECTION O: Supervisor's consent

I declare that the information provided in this document (including supervision and training details) is true and correct.

I confirm that the physiotherapist (applicant) named below has been formally offered the position as described in this application

I undertake to be the applicant's primary supervisor and to provide a level of supervision as stated in the agreed supervised practice plan and as otherwise determined from time to time by the Board.

I further undertake to:

- ensure that the applicant is practising safely and is not placing the public at risk
- observe the applicant's work, conduct reviews, periodically conduct performance reviews and identify and address any problems as per the Supervised Practice Framework
- notify the Board immediately if I have concerns about the applicant's clinical performance, health or failure to comply with supervision requirements
- ensure that the applicant practises in accordance with work arrangements approved by the Board
- obtain approval of the Board for any proposed changes to work arrangements before they are implemented
- · inform the Board if I am no longer able to undertake the role of the applicant's supervisor
- provide supervision reports to the Board in a form approved by the Board at intervals as determined by the Board.

Name of applicant	Name of supervisor
Date	Registration number
	Signature of supervisor

 (\mathbf{i})

PART D – To be completed by the applicant

SECTION P: Payment

You are required to pay BOTH an application fee and a registration fee.



Registration period

Registration is granted for a period of no more than 12 months. Limited registrants may only apply to renew their registration up to three times. **Refund rules**

The application fee is non-refundable. The registration fee will be refunded if the application is not approved.

38. Please complete the credit/debit card payment slip below.

Credit/Debit card payment slip – please fill out	
Amount payable	Name on card Cardholder's signature SIGN HERE
Effective from: 18 September 2024	Page 19 of 22

SECTION Q: Checklist

Have the following items been attached or arranged, if required?

Additional doo	cumentation	Attached
Question 1	Evidence of a change of name	\times
Question 3	Certified copies of all documents that provide sufficient evidence of your identity	\times
Question 5	Certified copies of all documents that provide sufficient evidence of your identity	\times
Question 10	Original certified copy of your primary physiotherapy degree certificate	\times
Question 10	A certified copy of your original academic transcript and testimony or certificate	\times
Question 10	A separate sheet with additional qualification details	\times
Question 11	Original certified copy of a letter from academic institution	\times
Question 12	Certificate of Registration Status or Certificate of Good Standing has been requested from relevant authority	\times
Question 12	A separate sheet with additional registration details	\times
Question 13	Your curriculum vitae	\times
Question 15	A signed and dated written statement with details of your criminal history in Australia and an explanation of the circumstances	\times
Question 16	A separate sheet of additional overseas countries with criminal history and corresponding ICHC reference number	\times
Question 16	A signed and dated written statement with details of your criminal history outside Australia and explanation of the circumstances	\mathbf{X}
<i>Questions</i> 16 & 17	ICHC reference page provided by the approved vendor	\mathbf{X}
Question 17	A separate sheet of additional overseas countries lived in and corresponding ICHC reference number	\times
Question 19	A separate sheet with any additional qualification details	\mathbf{X}
Question 19	Transcript(s)/letter(s) from education provider confirming that your course was taught and assessed solely in English	\times
Question 21	Copy of your English language test results	\times
Question 22	Certified copy of your English language test results	\times
Question 22	Evidence of continuous employment as a registered health practitioner in a recognised country where English was the primary language of practice and/or continuous enrolment in an approved program of study	\mathbf{X}
Question 25	Evidence of your practice history	\times
Question 26	A separate sheet with your impairment details	\times
Question 27	A separate sheet with your current suspension or cancellation details	\times
Question 28	A separate sheet with your previous cancellation, refusal or suspension details	\times
Question 29	A separate sheet with your conditions, undertakings or limitations details	\times
Question 30	A separate sheet with your disqualification details	\times
Question 31	A separate sheet with your conduct, performance or health proceedings	\times
Question 34	A position description	\times
Payment		
	Application fee	\mathbf{X}
	Registration fee	\times

Do not email this form.

Please submit this completed form and supporting evidence using the Online Upload Service at **www.ahpra.gov.au/registration/online-upload**. You may contact Ahpra on 1300 419 495

Information and definitions

CERTIFYING DOCUMENTS

DO NOT send original documents.

Copies of documents provided in support of an application, or other purpose required by the National Law, must be certified as true copies of the original documents. Each and every certified document **must**:

- be in English. If original documents are not in English, you must provide a certified copy of the original document and translation in accordance with Ahpra guidelines, which are available at www.ahpra.gov.au/ registration/registration-process
- be initialled on every page by the authorised officer. For a list of people authorised to certify documents, visit **www.ahpra.gov.au/certify.aspx**
- be annotated on the last page as appropriate e.g. 'I have sighted the original document and certify this to be a true copy of the original' and signed by the authorised officer,
- for documents containing a photograph, the following certification statement must be included by the authorised officer, 'I certify that this is a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me', along with their signature, and
- list the name, date of certification, and contact phone number, and position number (if relevant) and have the stamp or seal of the authorised officer (if relevant) applied.

Certified copies will only be accepted via the Online Upload Service at www.ahpra.gov.au/registration/online-upload. Photocopies of previously certified documents will not be accepted. For more information, Ahpra's guidelines for certifying documents can be found online at www.ahpra.gov.au/certify.aspx

CHANGE OF NAME

You must provide evidence of a change of name if you have ever been formally known by another name(s) or any of the documentation you are providing in support of your application is in another name(s).

Evidence must be a certified copy of one of the following documents:

- Standard marriage certificate (ceremonial certificates will not be accepted).
- Deed poll.
- Change of name certificate.

Faxed, scanned or emailed copies of certified documents will not be accepted.

CONTINUING PROFESSIONAL DEVELOPMENT (CPD)

You are required to maintain a portfolio documenting participation in, and reflect upon, CPD that contributes to maintaining and improving your competence to practise in your chosen scope of practice. Practising physiotherapists must complete at least 20 hours of CPD per year. The Board will accept as evidence a declaration by an individual of CPD activity sufficient to maintain competence throughout the period of registration. CPD activities must contribute directly to maintaining and improving your competence in your chosen scope of practice.

For more information, view the full registration standard online at www.physiotherapyboard.gov.au/Registration-Standards

CRIMINAL HISTORY

Criminal history includes the following, whether in Australia or overseas, at any time:

- every conviction of a person for an offence
- every plea of guilty or finding of guilt by a court of the person for an offence, whether or not a conviction is recorded for the offence, and
- every charge made against the person for an offence.

Under the National Law, spent convictions legislation does not apply to criminal history disclosure requirements. Therefore, you must disclose your complete criminal history as detailed above, irrespective of the time that has lapsed since the charge was laid or the finding of guilt was made. The Board will decide whether your criminal history is relevant to the practice of your profession. You are not required to obtain or provide your Australian criminal history report, Ahpra will obtain this check on your behalf. But if you have not

given us certified proof of identity documents since October 2019, you will need to do this first.

Any document containing a photograph must be annotated with the statement *'I certify that this a true copy of the original and the photograph is a true likeness of the person presenting the document as sighted by me.'* You may be required to obtain international criminal history reports.

For more information, view the full registration standard online at www.physiotherapyboard.gov.au/Registration-Standards

and the requirements for supplying proof of identity and certified documents at www.ahpra.gov.au/Registration/Registration-Process/Proof-of-Identity and www.ahpra.gov.au/Registration/Registration-Process/Certifying-Documents

CURRICULUM VITAE

Your curriculum vitae must:

- explain any period since obtaining your professional qualifications where you have not practised and reasons why (e.g. undertaking study, travel, family commitment)
- be in chronological order
- be signed and dated with a statement, 'This curriculum vitae is true and correct as at (insert date)',
- be the original signed curriculum vitae (no faxes or scanned copies will be accepted), and
- detail the level of CPD carried out during the period of absence (for practitioners returning to practice after a period of absence between three and five years).

It must also contain all the elements defined in Ahpra's standard format for curriculum vitae which can be found at **www.ahpra.gov.au/cv**

ENGLISH LANGUAGE SKILLS

To be eligible for registration you **must** be able to provide evidence of English language skills that meet the Board's *English language skills registration standard*, which can be found at

www.physiotherapyboard.gov.au/Registration-Standards

IMPAIRMENT

The National Law defines impairment as 'a physical or mental impairment, disability, condition or disorder (including substance abuse or dependence) that detrimentally affects or is likely to detrimentally affect your capacity to practise the profession'.

An illness or health condition that is safely managed is not the same as impairment, as these do not have a detrimental impact on your capacity to practise. Examples you **do not** need to tell us about include:

• wearing prescription glasses to correct your vision or hearing aids to correct your hearing, or

• seeing a psychologist for anxiety and following a treatment plan. The National Law requires you to declare any such impairments at the time of renewal, including details of the impairment and how it is managed.

PRACTICE

Practice means any role, whether remunerated or not, in which the individual uses their skills and knowledge as a practitioner in their regulated health profession. Practice is not restricted to the provision of direct clinical care. It also includes using professional knowledge in a direct non-clinical relationship with patients or clients, working in management, administration, education, research, advisory, regulatory or policy development roles and any other roles that impact on safe, effective delivery of health services in the health profession.



PROFESSIONAL INDEMNITY INSURANCE (PII)

You cannot practise as a physiotherapist in Australia unless you are covered by your own, or third-party professional indemnity insurance (PII) arrangements that meet the requirements of the Board's registration standard.

Remember, practising means using your skills and knowledge as a health practitioner in any paid or unpaid role in your profession.

Initial registration and annual renewal of registration requires a declaration that you will be covered for all aspects of practice for the whole period of the registration. You may be covered by your Australian employer's PII - you will need to confirm this with your employer.

For more information, view the full registration standard online at www.physiotherapyboard.gov.au/Registration-Standards

RECENCY OF PRACTICE

To ensure that you can practise competently and safely, you must have recent practice in the field in which you intend to work during the period of registration for which you are applying.

To meet the standard, you must have practised within your scope of practice for a minimum total of:

- 450 hours over the previous 3 years, or
- 150 hours in the previous registration year (one month full time equivalent).

If you have been absent from practice, the specific requirements depend on the scope of practice, your level of experience and the length of absence from that scope, including any continuing professional development undertaken. If you propose to change your scope of practice, the Board will consider whether your peers would view the change as a normal extension or variation in a scope of practice, or a change that would require specific training and demonstration of competence.

Practitioners who are unable to meet the Board's registration standard for recency of practice may be required to complete professional development activities, submit a plan for re-entry to practice or other training or assessments.

For more information, view the full registration standard online at **www.physiotherapyboard.gov.au/Registration-Standards**

REGISTRATION APPROVAL DATES

On the date of the Board's approval – this means your registration will start on the date all application requirements are received and you're assessed as eligible for registration.

On the date below or the date of the Board's approval, whichever is the latter – this means your registration will start on the date you nominated, providing it is after the date of the Board's approval. If not, then your registration will start on the date of the Board's approval.