

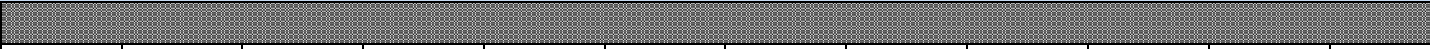


## Attachment C – Work Plan

**Key**  Action required  As required

	Jul 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	March 2022	April 2022	May 2022	June 2022
<b>Meetings</b>												
Committee meetings (face-to-face)						16				TBC		
Committee meetings (tele/videoconference)			16									TBC
Accreditation Committee Chairs' meetings		TBC				TBC		TBC			TBC	
Exec Meetings (Board and Committee Chair)					TBC			TBC			TBC	
Health Profession Accreditation Collaborative Forum meetings	TBC											
<b>Business processes and procedures</b>												
Recruit assessors												
Assessor Training												
Implementation of accreditation standards												
Approve routine annual monitoring package												
Confirm indicative 2022-2023 budget and workplan							OOS					
Annual review and forward planning												
Report to Board against KPIs												
Accreditation Risk Framework development	Drafting		Feedback	Drafting	Finalising		Confirm					

	Jul 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	March 2022	April 2022	May 2022	June 2022
<b>Assessment of programs of study</b>												
Receive application for accreditation assessment		FedU			Monash VicU			La Trobe	WSU	Griffith USQ		ACU CDU
Evaluate application		FedU	FedU	FedU	Monash VicU		Monash VicU	VicU	La Trobe	La Trobe WSU	Griffith USQ	Griffith WSU
Site Visit (physical/videoconference)					FedU			Monash	VicU		La Trobe	WSU
Draft accreditation report writing and fact check							FedU	FedU	FedU Monash	Monash VicU	Monash VicU	La Trobe
Decision on accreditation and proposed conditions										FedU		Monash
Confirm accreditation decision										FedU		Monash
Notice to provider and report to Board on accreditation decision										FedU		Monash
<b>Monitoring approved programs of study</b>												
Receive responses to 2021 Routine annual monitoring (RAM)		2021 RAMS (Batch 2)										
Evaluate responses to 2021 RAM	2021 RAMS (Batch 1)	2021 RAMS (Batch 1)	2021 RAMS (Batch 2)	2021 RAMS (Batch 2)	2021 RAMS (Batch 2)							
Committee considers 2021 RAM responses and either requests further information (FI) or provides education provider and Board the outcome of the 2021 RAM			2021 RAMS (Batch 1)			2021 RAMS (Batch 2)						
Outcomes of 2021 RAM communicated to education providers				2021 RAMS (Batch 1)			2021 RAMS (Batch 2)					
<b>Stakeholder engagement</b>												
Approve stakeholder engagement framework												
Implement stakeholder engagement framework												
Evaluate stakeholder engagement framework												
Revise stakeholder engagement framework											To Chairs' meeting	

## Attachment D – Funding arrangements

The funding principles below will guide accreditation authorities, National Boards and Ahpra for the 2019/20 financial year initially. These funding principles may be reviewed under clause 6.

### Item 1 – Funding Principles

These Funding Principles are to be applied by accreditation authorities, National Boards and Ahpra when they are considering and agreeing on the funding to be provided to the accreditation authority by the National Board/Ahpra for performance of the accreditation functions.

The principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the accreditation function.

The National Board will provide funding through registrant fees to cover some of the indirect costs of the Accreditation Committee's activities related to program accreditation including monitoring.

The following principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when the Accreditation Committee is requesting funding from the Board (funding request) and when the Board is deciding to provide funding to the Accreditation Committee (funding decision):

1. Requests for funding should be reasonable and proportionate to the activities being funded
2. The funding provided by the National Board should cover a proportion of the governance costs related to the accreditation functions
3. The funding provided by the National Board for the development and review of accreditation standards should be requested and considered separately to the funding
4. Requests for increases in funding from the previous year should not usually exceed CPI/the indexation range applicable to National Board fee increases
5. Where the Accreditation Committee considers an increase in funding above CPI/the indexation range is required, it should put the funding request and a business case supporting the increase above CPI/the indexation range to the National Board for their consideration
6. Such a request and business case should be forwarded to the National Board to enable them to have sufficient time to properly consider the funding request
7. The National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the Accreditation Committee to enable it to have sufficient time to properly consider the proposed funding amount and reasons.
8. The National Board should agree to provide sufficient funding to enable the Accreditation Committee to effectively deliver the accreditation functions.

### Item 2 – Funds

The Funds allocated by the National Board to support the work of the Accreditation Committee in the 2021/2022 financial year is: \$172,406.