

Attachment C - Work plan 2022-2023

	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	March 2023	April 2023	May 2023	June 2023
Meetings												
Committee meetings	14				17 ^{VC}				23			
Accreditation Committee Chairs' meetings	13					14			TBC			TBC
Exec Meetings (Board and Committee Chair)						7				TBC		
Health Profession Accreditation Collaborative Forum meetings	15		15 Chairs & CEOs			16		TBC		TBC		
Business processes and procedures												
Recruit assessors/Assessor Training												
Routine annual monitoring package					2023 Draft				Confirm			
2023-2024 budget and workplan							Indicative			Confirm		
Annual review and forward planning									2022 CY			
Report to Board against KPIs					Full report				Exception reporting only			
Accreditation Risk Framework	Implementation											
Assessment of programs of study												
Receive application for accreditation assessment	CQU			La Trobe BP (Hons)						CSU UniSA BP & BP (Hons) & APP	UoN SCU	

	July 2022	Aug 2022	Sept 2022	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	March 2023	April 2023	May 2023	June 2023
Evaluate application	CQU UWA (2)	CQU UWA (2)	CQU UWA (2)		La Trobe BP (Hons)	La Trobe BP (Hons)	La Trobe BP (Hons)			CSU UniSA BP & BP (Hons) & APP	CSU UniSA BP & BP (Hons) & APP	CSU UniSA BP & BP (Hons) & APP UoN SCU
Site visit (physical/videoconference)	ACPS			CQU UWA (2)				La Trobe BP (Hons)				
Draft accreditation report writing and fact check			ACPS	ACPS	CQU UWA (2) ACPS		CQU UWA (2)	CQU UWA (2)	La Trobe BP (Hons) UWA(2)	La Trobe BP (Hons) UWA(2)	La Trobe BP (Hons) UWA(2)	La Trobe BP (Hons) UWA(2)
Decision on accreditation and proposed conditions									ACPS CQU			
Confirm accreditation decision										ACPS CQU		
Notice to education provider and report to Board on accreditation decision										ACPS CQU		
Monitoring approved programs of study												
Receive responses to routine annual monitoring (RAM)/specific monitoring (SM)												
Evaluate responses to RAM/SM												
Committee considers report on responses to RAM/SM	2022 RAM (8)	2022 RAM (8)			2022 RAM Further info							
Update provider and Board on outcome of RAM/SM		2022 RAM (8)										
Stakeholder engagement												
Implement stakeholder engagement framework (SEF)												
Evaluate SEF												
Revise SEF												
Meetings/other engagement activities	ACPD							NRAS meeting				

Workplan key: Action required As required vc – Videoconference () – half-day meeting

RAM – Routine annual monitoring SM – specific monitoring C19 – Covid-19

Attachment D – Funding arrangements

The funding principles below will guide accreditation authorities, National Boards and AHPRA for the 2019/20 financial year initially. These funding principles may be reviewed under clause 6.

Item 1 – Funding Principles

These Funding Principles are to be applied by accreditation authorities, National Boards and AHPRA when they are considering and agreeing on the funding to be provided to the accreditation authority by the National Board/AHPRA for performance of the accreditation functions.

The principles aim to promote consistency, transparency and accountability for use of registrant fees to fund the accreditation function.

The National Board will provide funding through registrant fees to cover some of the indirect costs of the Accreditation Committee's activities related to program accreditation including monitoring.

The following principles will apply, in addition to the guiding principles and objectives of the National Law, and the Quality Framework for the Accreditation Functions, when the Accreditation Committee is requesting funding from the Board (funding request) and when the Board is deciding to provide funding to the Accreditation Committee (funding decision):

1. Requests for funding should be reasonable and proportionate to the activities being funded
2. The funding provided by the National Board should cover a proportion of the governance costs related to the accreditation functions
3. The funding provided by the National Board for the development and review of accreditation standards should be requested and considered separately to the funding
4. Requests for increases in funding from the previous year should not usually exceed the indexation range applicable to National Board fee increases
5. Where the Accreditation Committee considers an increase in funding above the indexation range is required, it should put the funding request and a business case supporting the increase above the indexation range to the National Board for their consideration
6. Such a request and business case should be forwarded to the National Board to enable them to have sufficient time to properly consider the funding request
7. The National Board may agree to the requested increase in funding or propose to agree to a lesser amount. Such a proposal and reasons for that proposal should be forwarded to the Accreditation Committee to enable it to have sufficient time to properly consider the proposed funding amount and reasons.
8. The National Board should agree to provide sufficient funding to enable the Accreditation Committee to effectively deliver the accreditation functions.

Item 2 – Funds

The Funds allocated by the National Board to support the work of the Accreditation Committee in the 2022/2023 financial year is: \$198,612.