



Aboriginal and Torres Strait
Islander health practice
Chinese medicine
Chiropractic
Dental
Medical
Medical radiation practice
Nursing and Midwifery

Occupational therapy
Optometry
Osteopathy
Pharmacy
Physiotherapy
Podiatry
Psychology

Agency Management Committee - Decisions and Actions

Meeting number: 2012/10

Meeting date: 2 October 2012

Meeting time: 9:00am – 12:45pm

Meeting venue: AHPRA Hobart Office, Level 12, 86 Collins Street, Hobart

Members present

Mr Peter Allen, Chair

Mr Michael Gorton

Professor Genevieve Gray

Professor Con Michael

Professor Merrilyn Walton

Ms Fran Thorn

Ms Karen Crawshaw

In attendance

Mr Martin Fletcher – Chief Executive Officer

Mr John Ilott – Director, Finance and Corporate Operations

Mr Jim O'Dempsey - Director, Business Improvement and Innovation

Ms Deena Jones - Executive Assistant to Mr Martin Fletcher, Minute Secretary

Ms Lisa Wardlaw-Kelly (Item 6.4)

Apologies

Mr Ian Smith

Ms Dominique Saunders – General Counsel

Mr Chris Robertson – Director, National Board Services

Part One

Item 1 Welcome and general overview

Item 1.1 Disclosure of any conflicts of interest in relation to agenda items

In accordance with Clause 8 of Schedule 2 of the Health Practitioner Regulation National Law, as in force in each state and territory (the National Law), members declared any possible conflict of interest in relation to agenda items for consideration by the Committee.

Professor Merrilyn Walton disclosed an interest in relation to the ARC linkage grant (item 6.3)

It was agreed that Professor Walton would provide members with an update, but not be present for any decision making in relation to this item.

Item 2 Record of previous minutes

Item 2.1 Record of Decisions and Actions arising from last meeting

Committee members confirmed the Decisions and Actions document, as amended, from the meeting held on 14 September 2012 as a true and accurate record of the meeting.

Amendments:

1. Committee members agreed that the final sentence in item 6.9 be changed from:

Members asked for further advice on additional strategies that might assist in finalising as many matters as possible within the next six months.

to:

Members asked for further advice on additional strategies that will assist in finalising matters within the next six months.

Item 3 Current Situation

Item 3.1 Update from Chair, CEO and Members

The Chair, Mr Peter Allen, acknowledged the significant contribution of Ms Kate Milbourne to the National Registration and Accreditation Scheme (NRAS) 2012 professions and the sadness at her recent death.

Committee members noted the update provided by Mr Allen including:

- a successful NRAS 2012 All Boards Meeting , noting further advice to be provided to National Boards and the Management Committee on the formal evaluation of the meeting by participants, meeting costs and recommended frequency of future meetings
- the Annual Report has been submitted to Ministerial Council on time and they have been advised of AHPRA's intent to release the Annual Report on 1 November 2012.

The Committee noted the update provided by Mr Fletcher including:

- a briefing on the medical annual renewal, highlighting a successful renewal rate of over 95% to date
- an update on the agreement with Medicare for a separate letter to be sent to practitioners with an imminent lapsing registration
- the proposed review of the National Registration and Accreditation Scheme following three years, which forms part of the Inter-governmental Agreement
- advice from the Queensland Department of Health that the Queensland Health Practitioner Registration Team (QHRT) will cease to exist from 28 September 2012. QHRT was established by Queensland Health in 2005 and has provided a valuable support to medical registration processes by collating and checking International Medical Graduates applications for limited registration for completeness before submission to AHPRA Queensland and the previous Office of the Medical Board of Queensland
- an update on notifications workloads in Queensland, including the additional resources to assist with the workload and to assist in review of work processes.

Item 3.1.1 Correspondence from Chair, Medical Board of Australia (MBA) to Minister Springborg

The committee noted the background update provided by Mr Fletcher on the Queensland Health Minister's letter to the MBA relating to recommendations of a report prepared by Mr Richard Chesterman AO RFD QC for the Queensland Parliamentary Crime and Misconduct Committee.

The Management Committee noted the correspondence from Minister Springborg in relation to two of the recommendations and the response from Dr Joanna Flynn, Chair, Medical Board of Australia.

Item 3.2 Action Summary

Committee members noted the Action Summary for October 2012.

Item 4: Management Committee Induction Briefing

Item 4.1 Presentation on the National Law

This item has been held over until the November meeting.

Item 4.2 Presentation on the work of AHPRA and National Boards

Mr Fletcher provided members with a presentation on the work of AHPRA and the National Boards.

Item 5 Performance Reporting and Risk Management

Item 5.1 Operational Update

Committee members noted the update provided by Mr O'Dempsey, including ongoing work to align NSW notification data with national data.

Members noted the business operations reports for the month of August.

Item 5.2 Business Improvement Portfolio Report

Committee members noted the programme report and the project report.

Item 6: Business Items

Item 6.1 Risk Appetite

Members noted the update provided by Mr Ilott and:

1. Discussed the key aspects of the risk appetite statement and provided feedback on the work to date
2. Noted that collaboration will continue with the National Boards to further refine the statement.

Item 6.2 Review of the Nursing and Midwifery Renewal

Members discussed the report provided by Mr O'Dempsey and:

1. Noted the review of the 2012 Nursing and Midwifery Renewal cycle
2. Noted the proposed improvements for future renewal cycles for Nursing and Midwifery including that
 - the hard copy application will be mailed as one page rather than the full application
 - objectives will be set for the next renewal period.

Item 6.3 Update on ARC Linkage Grant

Members noted the update on the ARC Linkage Grant: University of Sydney, AHPRA and Health Professions Councils Authority.

Item 6.4 NRAS 2012 Professions Evaluation

Ms Wardlaw-Kelly provided members with an update and a presentation on the NRAS 2012 professions evaluation. The Committee:

1. Noted the NRAS 2012 Project Report and recommendations
2. Noted a final report will be presented to the NRAS 2012 Boards in October and a summary report to the Health Workforce Principal Committee and the Australian Health Minister's Advisory Council
3. Provided feedback on the report and its recommendations and noted that it may be of interest to all National Boards.

The Committee congratulated Ms Wardlaw-Kelly on the report and thanked all who had been involved in the very successful project.

Item 6.5 Summary of National Board Services Board Projects

Members noted the National Board Services workplan and the summary of board projects

Item 6.6 Consultation Update

Members:

1. Noted the October consultation update, including the anticipated and current National Board consultations
2. Noted that a draft joint National Boards/AHPRA submission to the strategic review of the New Zealand *Health Practitioners Competence Assurance Act 2003* will be provided to the next meeting
3. Noted the proposed work with National Boards on the update of the Skilled Occupations List.

Item 6.7 Management Calendar 2012/13

Members noted the updated Management Calendar.

Close

There being no further business, the Chair thanked the members for their participation and declared the meeting closed at 12:45pm.

Next meeting

The next meeting of the Agency Management Committee will be held on Monday 5 November 2012 at the AHPRA National Office, Level 7, 111 Bourke Street, Melbourne, commencing at 10:00am.